Manchester City Council Report for Information

Report to: Resources and Governance Scrutiny Committee – 23 June 2020

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

Recommendations Monitor

- Key Decisions
- Items for information

Recommendation

The Committee is invited to discuss and note the information provided.

Wards Affected: All

Contact Officer:

Name: Mike Williamson

Position: Team Leader- Scrutiny Support

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Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
3 Sept 2019	RGSC/19/44 Revenue and Benefits Annual Report	To request the Director of Homelessness provide a briefing note on the level of debt owed to the Council through the use of dispersed temporary accommodation and that this includes a comparison with Local Housing Allowance rates on a ward basis.	Whilst a further email was sent on 8/6/2020 seeking a response from the Director of Homelessness, due to the impact of COVID19, there may be a delay in receiving this.	Mike Wright
3 Sept 2019	RGSC19/48&50 Domestic Violence and Abuse Review	To request that the Director of Homelessness provides Members with information on:- • how quickly support was accessible by individuals placed in dispersed accommodation; • when the strategic review was intended to be fully scoped; and • the projected timescale	Whilst a further email was sent on 8/6/2020 seeking a response from the Director of Homelessness, due to the impact of COVID19, there may be a delay in receiving this.	Mike Wright Fiona Worrall Nicola Rea

		for the etrotogic review to		
		for the strategic review to be completed and		
		anticipated costs.		
		Who will be involved in		
		the review; and		
		 The budget provision 		
		afforded to the review		
7 Jan	RGSC/20/2	To request that Officers	Due to the impact of COVID19, the Council will	Carol Culley
2020	The Council's	provide additional	be required to revisit its Financial Strategy and	Janice Gotts &
2020	Updated Financial	information to the Committee	Budget. Consequently it will only be	Strategic
	Strategy and	on the following areas in a	appropriate to provide accurate responses	Director (Growth
	Budget reports	timely manner:-	once a revised budget has been agreed.	and
	2020/21		- 555 & 1011004 Duagot Had booth agrood.	Development)
	2020/21	detail of the overspends		Βονοιοριποιική
		within Children's Services		
		and Adult Social Care		
		against their original		
		budgets		
		the expected interest		
		payment figure for		
		2020/21 in relation to the		
		capital financing cost		
		 detail on the number of 		
		affordable home built to		
		date which had been		
		facilitated through the		
		release of council land		
		detail of the lease		
		agreement for the non-		

7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	core assets at Manchester Airport. To request that Officers and the Executive Member for Finance and Human Resources investigate the feasibility of further investment in additional	Due to the impact of COVID19, the Council will be required to revisit its Financial Strategy and Budget. Consequently it will only be appropriate to provide a response to this recommendation, once a revised budget has been agreed.	Carol Culley Cllr Ollerhead
		public conveniences within and across the city and provide a response back to the Committee or the Neighbourhoods Scrutiny Committee, in due course		
7 Jan 2020	RGSC/20/4 Draft 'Our People Plan 2020/23	To recommend that HROD ask the performance team to do statistical analysis of the relationship between vacancy levels and sickness absence levels within individual teams to explore whether there is a relationship between the two	Whilst a response to this recommendation has been requested, due to the impact of COVID19, there may be a delay in receiving this.	Shawnna Gleeson & Director of HROD
4 Feb 2020	RGSC/20/9 Domestic violence and abuse funding and commissioning review	To request that the Strategic Director (Neighbourhoods) writes to the Mayor of Greater Manchester setting out the Council's concern around the unreasonable wait in receiving notification	Whilst a response to this recommendation has been requested, due to the impact of COVID19, there may be a delay in receiving this.	Fiona Worrall

of CSP funding and also its concern in relation to the impact in the ability to deliver domestic violence and abuse services should there be a reduction in this grant	
reduction in this grant	
funding	

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **12 June 2020**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core						
National Taekwondo Centre 2018/10/19A	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk	
Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.						
TC821 - Framework for the supply of Desktop Hardware 2019/03/01A	City Treasurer (Deputy Chief Executive)	Not before 1st Apr 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov. uk	

To seek a supplier, in order to award a contract for the supply of desktop hardware technology to support the development and deployment of the ongoing end user device strategy.				
Collyhurst Regeneration Ref: 15/005 The approval of capital expenditure for land and buildings in Collyhurst.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019	Business Case	Louise Wyman, Strategic Director (Growth and Development) louise.wyman@manchester.gov .uk
Leisure Services - External Ref: 2016/02/01C The approval of capital expenditure on external Leisure Services land and buildings.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019	Business Case	Lee Preston I.preston2@manchester.gov.uk
Capital Investment in schools Ref: 2016/02/01D The approval of capital expenditure in relation to the creation of school places through new builds or expansions.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019	Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
Estates Transformation Ref:2017/06/30D	City Treasurer (Deputy Chief	Not before 1st Mar 2019	Business Case	Richard Munns r.munns@manchester.gov.uk

The approval of capital spend to ensure that the operational estate is fit for purpose.	Executive)				
Silver Offices Refurbishment (located at The Sharp Project) Ref: 2017/07/18B	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Reports to the Executive and Full Council dated 28 June 2017	Ken Richards k.richards@manchester.gov.uk
Capital expenditure approval for the cost of refurbishment works at part of the facility.					
TC969 - Provision of LAN AND WLAN 2019/03/01E MCC requires a delivery partner to refresh the hardware in the Comms Rooms and to design, test and implement a fit for purpose Software Defined LAN and Wifi.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Andrew Blore a.blore@manchester.gov.uk
TC986 - SAP support and maintenance (2019/03/01F) To provide support to the SAP team in order to resolve incidents.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov. uk
Wide Area Network provision 2019/03/01L	City Treasurer (Deputy Chief	Not before 29th Mar	_	Report and Recommendation.	Chris Wanley Director of ICT

To appoint a supplier to provide our Wide Area Network Solution.	Executive)	2019		chris.wanley@manchester.gov. uk
Strategic land and buildings acquisition 2019/06/03B The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.	City Treasurer (Deputy Chief Executive)	Not before 3rd Jul 2019	Checkpoint 4 Business Case 8 Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
Strategic land and buildings acquisition 2019/06/03C The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2020	Checkpoint 4 Business Case 8 Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
House of Sport (2019/07/26A) Remodelling of the Regional Athletics Arena/National Squash Centre to incorporate and	City Treasurer (Deputy Chief Executive)	Not before 3rd Oct 2019	Report to Executive (Eastlands Regeneration Framework – 13.12.17, 25.07. (update),	Richard Cohen r.cohen@manchester.gov.uk

accommodate the relocation of sports and related institutions to be known as the House of Sport.			East Exec 11.0	07.19) tlands Update cutive Report – 09.19 & Full incil 02.10.19	
Section 22 Empty Homes Pilot Agreement with Mosscare St Vincent's Housing Group (2019/09/23A)	City Treasurer (Deputy Chief Executive)	Not before 22nd Oct 2019	Che	eckpoint 4	Martin Oldfield m.oldfield@manchester.gov.uk
The approval of £2m capital expenditure from the Housing Affordability Fund for Section 22 Empty Homes Pilot Agreement with Mosscare St Vincent's, to acquire, refurbish and sell empty homes/stock surplus to requirement to first time buyers/owner occupiers.					
Highways Structures Improvements (Ref:2019/10/23A) The approval of capital expenditure to undertake remedial works on highway structures identified from Principal Bridge Inspections	City Treasurer (Deputy Chief Executive)	Not before 23rd Nov 2019		eckpoint 4 iness Case	Colin Butterworth c.butterworth@manchester.gov. uk

Paragon Mill, Royal Mills (2019/11/04F)	Chief Executive	Not before 3rd Dec 2019	Heads of Terms Delegated approval authority report	Pippa Grace pippa.grice@manchester.gov.uk
Microsoft Consultancy engagement piece Q20377 (2019/11/05A) To award a contract to allow for the Microsoft engagement and consultancy piece as part of the transition to Microsoft Office 365	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019	Report and Recommendation	Chris Wanley Director of ICT chris.wanley@manchester.gov. uk
Microsoft Licenses TC718 (2019/11/05B) To appoint a Microsoft Licensing Partner to work with the Council and revise its licensing estate.	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019	Report and Recommendation	Chris Wanley Director of ICT chris.wanley@manchester.gov. uk
Wide Area Network (WAN) Replacement (2019/11/19B) To grant the approval of capital expenditure for the procurement and implementation of an updated WAN for	City Treasurer (Deputy Chief Executive)	Not before 18th Dec 2019	Checkpoint 4 Business Case	Chris Wanley Director of ICT chris.wanley@manchester.gov. uk

Manchester City Council.				
Contract for the Provision of Insurance Coverage TC1031 (2019/12/03D)	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020	Report and Recommendation	Samantha Wilson samantha.wilson@manchester. gov.uk
To appoint a Provider to deliver the service.				
Appointment of a supplier for Measured and Unmeasured Water Charges - TC1030 (2020/01/27A)	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020	Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk
The purpose of this tender is to appoint one supplier to form a framework water services agreement. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.				
Establishment of a multi- supplier framework for the supply of gas TC473 (2020/01/28A)	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020	Report and Recommendation	Walter Dooley w.dooley@manchester.gov.uk
To approve a tender to establish a Multi-supplier				

framework for the supply of Gas. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.				
Our Town Hall - Early Works (5) prior to Notice to Proceed (2020/01/30A) Approval to spend Capital Budget on Early Works.	City Treasurer (Deputy Chief Executive)	Not before 28th Feb 2020	Business Case Early Works (5) prior to Notice To Proceed	Jared Allen j.allen4@manchester.gov.uk
The acquisition of a Care Facility (2020/02/28A) The approval of capital expenditure from Sustaining Key Initiatives budget to acquire a property to respond to market pressures to retain sufficient services for Manchester people, through market intervention	City Treasurer (Deputy Chief Executive)	Not before 30th Mar 2020	Checkpoint 4 Busienss Case	Keith Darragh Keith Darragh@manchester.gov.uk
Manchester City Council Private Rented Sector Licensing Policy and HMO Standards (2020/03/13A)	Executive	3 Jun 2020	MCC Private Rented Sector Licensing Policy and HMO Standards	Emma Broadbent e.broadbent@manchester.gov.u k, Kate Andrews kate.andrews@manchester.gov. uk

To approve the updated policy and standards Small Format Advertising TC1000 (2020/03/27A) To appoint a supplier for the provision of Free-Sanding Unit structures incorporating advertising display panels on MCC controlled public highways within Manchester City Centre.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2020	Confidential contract report with recommendation	Leon Phillip, Contract and Commissioning Manager I.phillip@manchester.gov.uk
70 Oxford Street - Lease Renewal (2020/04/02A) Renewal of a 10 year Lease of 70 Oxford Street for educational plus ancillary uses.	Chief Executive	Not before 1st May 2020	Heads of Terms and Delegated Approval authority report	Pippa Grice pippa.grice@manchester.gov.uk
Public Realm Improvements 2020/21 (2020/04/24B) The approval of capital expenditure for a number of Public Realm improvements in the Piccadilly and Deansgate Wards.	City Treasurer (Deputy Chief Executive)	Not before 23rd May 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk

Contract for the Provision of Mortuary and Post Mortem Services (2020/05/14A)	City Solicitor	Not before 1st Oct 2020	Repot and Recommendation	Mike Worsley mike.worsley@manchester.gov. uk
To approve the appointment of a provider to deliver the service following a tender exercise on behalf of HM Coroner				
Long Leasehold disposal of 30-32 Shudehill & 1-3 Nicholas Croft, M4 1FR (2020/05/22A) To approve the acquisition of Freehold of 1-3 Back Turner Street and subsequent disposal of Long Leasehold of the same plus 30-32 Shudehill & 1-3 Nicholas Croft	Chief Executive	Not before 22nd Jun 2020	Briefing Note July 2019 and Augist 2019 and Delegated Authority approval	Pippa Grice pippa.grice@manchester.gov.uk
Progression of Chorlton Cycling & Walking scheme (2020/05/28A) The approval of capital expenditure to progress the proposals through further development, detail design and progress Mayors	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk

Challenge Fund business cases for the whole route. Reimbursement for this expenditure will be from MCF (TfGM) via their development cost budget.				
Oldham Road cycling rout (2020/05/28B) The approval of capital expenditure to enable a feasibility study for development of a segregated cycling route along Oldham Road A62 from Thompson Street to Queens Road (intermediate Ring Road).	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk
Manchester Cycleway (2020/05/28C) The approval of capital expenditure for development costs for Manchester Cycleway scheme.	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk
Progression of Northern Quarter Walking and Cycling scheme (2020/05/28D)	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk

The approval of capital expenditure to progress the proposal through the Development Stage and detailed design. Funding provided by Manchester City Council in advance of reimbursement from Mayors Challenge Fund (TfGM) via their development cost budget.				
Schools Capital Maintenance Programme for 2020/21 Additional Works (2020/05/29A) The approval of capital expenditure for a programme of work designed to address condition needs identified in the Council's estate of maintained schools, funded by a capital grant from the DfE.	City Treasurer (Deputy Chief Executive)	Not before 28th Jul 2020	Checkpoint 4 Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
Approval of spend against budget for development work for Housing Delivery Vehicle (2020/06/03A)	City Treasurer (Deputy Chief Executive)	Not before 2nd Jul 2020	Executive report and budget plan	Steve Sheen s.sheen@manchester.gov.uk

To approve expenditure for the development of the Housing Delivery Vehicle, including legal and professional fees.				
Highways				
Framework for The Supply of Dense Bituminous Macadam (DBM) & Associated Products TC012 (2019/08/29B)	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019	Confidential Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk
To appoint more than one supplier to a framework for the supply Dense Bituminous Macadam (DBM) & Associated Products				
Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B) To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019	Confidential contract report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk

Highways Investment Programme - Large Patching Programme (2019/10/02A) The approval of capital	City Treasurer (Deputy Chief Executive)	Not before 30th Oct 2019	Checkpoint 4 Business Case	Kevin Gillham k.gillham@manchester.gov.uk
expenditure for the purpose of Highways Investment Programme Patching Programme 2019/20 & 2020/21				
Car Park Management Services TC1054 (2019/11/04E)	City Treasurer (Deputy Chief Executive)	Not before 1st Sep 2020	Report and Recommendation	Danny Holden d.holden1@manchester.gov.uk
To appoint a supplier to provide Car Park Management Services				
Drainage Improvement Works (2020/04/01A) Approval of capital expenditure for the purpose of drainage improvement works throughout the city	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk
Area 2 Upper Chorlton Road Highway Improvement Works (2020/04/09B) To seek approval to award	Deputy City Treasurer	Not before 11th May 2020	Confidential Contract Report with recommendation	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk

a Contract to one supplier to undertake Highway Improvements works to provide segregated cycling facilities and improved pedestrians footways. Children and Families				
Extra Care - Russell Road LGBT Project 2019/03/01H The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019	Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk
Extra Care - Millwright Street Project 2018/03/01I The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019	Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk

Adults Social Care and Health					
TC1041 - TEC Phase 1 - Falls protection / Panic Alarm and GPS Tracking (2019/08/23A)	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
To appoint a supplier to provide falls protection / panic alarms with GPS Tracking.					
TC1042 - TEC Phase 1 - Movement and Environmental Sensors that analyse and sense those at risk of falling (2019/08/23B)	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
To appoint a supplier to provide movement and environmental sensors that analyse and sense those at risk of falling					
TC1043 - TEC Phase 1 - Movement and Environmental Sensors that analyse movement patterns (2019/08/23C)	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
To appoint a supplier to provide movement and					

environmental sensors that analyse movement patterns.				
TC1044 - TEC Phase 1 - Movement and sensors that allows remote physio (2019/08/23D)	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019	Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
To appoint a supplier to provide movement sensors to allow remote physio				
TC1045 - TEC Phase 1 - Falls Prevention (2019/08/23E)	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019	Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
To appoint a supplier to provide specialist ICT equipment that prevents falls in the home				
TC1046 - TEC Phase 1 - TEC Digital Platform (2019/08/23F)	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019	Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
To appoint a supplier to create a central database to collate and analyse the data received from the TEC devices.				

Education and Skills						
Q20347 Consultant for EYES data Migration. 2019/04/25A	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019		Report and Recommendation	John Nickson j.nickson@manchester.gov.uk	
Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.						

4. Resources and Governance Scrutiny Committee - Work Programme - September 2020

Tuesday 1 September 2020, 10.00am (Report deadline Wednesday 19 August 2020) ** To take account of the August Bank Holiday									
Items To Be Confirm	ned								
Item	Item Purpose Executive Officer Comments Officer								
Overview report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson						